



Forward Plan

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Cabinet - 5 November 2019

This Forward Plan has been produced 28 clear days prior to the next scheduled meeting of Cabinet and contains all the key decisions which the Council expects to make. The definition of a key decision is given in the Council's Constitution at 3.13 and is set out at the end of this Forward Plan. The law and the Council's Constitution also provide for urgent key decisions to be made. Supplementary Forward Plans may be provided if required. Whilst the majority of Cabinet business at the meetings listed in this Forward Plan will be open to the press and public to attend, there will inevitably be some business to be considered that contains confidential or exempt information, for example, commercially sensitive or personal information. Items listed that may be held in private have been identified along with the reason that the report may contain exempt information under Part 1 of Schedule 12A to the Local Government Act 1972 (as amended) as it is likely that the public interest in withholding the information outweighs the public interest in disclosing it. Please contact the relevant contact officer listed if you have any questions

Key Decision	Decision Taker	Expected date of decision and date for representations	How to make representations to decision maker and obtain information/copies	Documents to be considered by decision taker
<p>Tower Hill Road Playing Field</p> <p>(To consider a request from a local football club for an agreement to secure long term use of land at Tower Hill Road, UpHolland as a football and sports facility).</p>	<p>Cabinet</p> <p>Deputy Leader of the Council/Portfolio Holder for Leisure & Human Resources</p>	5 Nov 2019	<p>Contact: Stephen Kent, Leisure Operations Manager Tel: 01695 585169</p> <p>stephen.kent@westlancs.gov.uk</p>	Report of Director of Leisure & Environment
<p>Funding of Voluntary & Other Organisations Working Group</p> <p>(To endorse the recommendations of the Working Group)</p>	<p>Cabinet</p> <p>Portfolio Holder for Health and Community Safety</p>	5 Nov 2019	<p>Contact: Sue Griffiths, Principal Member Services Officer Tel: 01695 585097</p> <p>susan.griffiths@westlancs.gov.uk</p>	Report of Director of Housing and Inclusion
<p>Customer Engagement Strategy</p> <p>(To approve the Customer Engagement Strategy)</p>	<p>Cabinet</p> <p>Portfolio Holder for Housing and Landlord Services</p>	5 Nov 2019	<p>Contact: Tracy Berry, Tenant Involvement Manager Tel: 01695 585227</p> <p>tracy.berry@westlancs.gov.uk</p>	Report of Director of Housing and Inclusion

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<p>Abbey Lane Playing Fields</p> <p>(To review funding given annually to Burscough Dynamo Football Club to support the maintenance of Abbey Lane Playing Fields)</p>	<p>Cabinet</p> <p>Portfolio Holder for Planning, Portfolio Holder for Health and Community Safety</p>	<p>5 Nov 2019</p>	<p>Contact: Stephen Kent, Leisure Operations Manager Tel: 01695 585169 stephen.kent@westlancs.gov.uk</p>	<p>Report of Director of Leisure and Wellbeing</p>
<p>HRA Revenue and Capital Mid-Year Review</p> <p>(To present an update on the expected year end position for HRA revenue and capital)</p>	<p>Cabinet</p> <p>Portfolio Holder for Housing and Landlord Services</p>	<p>5 Nov 2019</p>	<p>Contact: Peter Quick, Group Accountant Tel: 01695 585203 peter.quick@westlancs.gov.uk</p>	<p>Report of Director of Housing and Inclusion, Borough Treasurer</p>
<p>GRA Mid Year Review</p> <p>(To present an update on the expected year end position for the General Revenue Account)</p>	<p>Cabinet</p> <p>Portfolio Holder for Resources and Transformation</p>	<p>5 Nov 2019</p>	<p>Contact: Marc Taylor, Borough Treasurer Tel: 01695 585092 marc.taylor@westlancs.gov.uk</p>	<p>Report of Borough Treasurer</p>
<p>Solar Panel Farm</p> <p>(To consider the viability of a Solar Farm at Whitemoss, Skelmersdale)</p>	<p>Cabinet</p> <p>Leader of the Council/Portfolio Holder for Economic Regeneration</p>	<p>5 Nov 2019</p>	<p>Contact: Rachel Kneale, Estates & Valuation Manager Tel: 01695 582611 rachel.kneale@westlancs.gov.uk</p>	<p>Report of Director of Development and Regeneration</p>
<p>Shared Services Contract</p> <p>(To approve the approach to reviewing the provision of the services)</p>	<p>Cabinet</p> <p>Portfolio Holder for Resources and Transformation</p>	<p>5 Nov 2019</p>	<p>Contact: Chris Twomey, Deputy Director of Housing & Inclusion Tel: 01695 585262 Chris.Twomey@westlancs.gov.uk</p>	<p>Report of Director of Housing and Inclusion</p>

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1. A **key decision** is defined in 3.13 of the Constitution as:
 - a decision in relation to a Cabinet function which results in the Council incurring expenditure which is, or the making of savings which are, significant having regard to the Council's budget for the service or function to which the decision relates
 - a decision which is not likely to involve significant expenditure or savings, but which nevertheless, is likely to be significant in terms of the effect on communities living or working in an area comprising two or more wards of the Council
 - a proposal by the Cabinet to amend the policy framework
 - an amendment by the Cabinet of any aspect of the policy framework.
 2. Under Rule 13 of the Access to Information Procedure Rules a **key decision** may not be taken, subject to Rule 15 (General Exception) and Rule 16 (Special Urgency), unless:
 - it is published on the Forward Plan;
 - 28 clear days have elapsed since the publication of the Forward Plan; and
 - if the decision is to be taken at a meeting of Cabinet, 5 clear days notice of the meeting has been given by posting details at the Council Offices and on the Council's website.
 3. The Council has decided the limit above which items are significant is: £100,000.
 4. A meeting of Cabinet must be held in public, subject to the usual rules (see Regulation 4 Local Authorities (Executive Arrangements) (Meetings and Access to Information) (Eng) (Regs 2012)
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Address to which letters of representations should be sent:

Member Services

West Lancashire Borough Council

52 Derby Street

Ormskirk

L39 2DF

Councillor I Moran	(Leader and Portfolio Holder for Economic Regeneration)
Councillor Y Gagen	(Deputy Leader and Portfolio Holder for Leisure and Human Resources)
Councillor D Evans	(Portfolio Holder: Planning)
Councillor J Forshaw	(Portfolio Holder for Housing and Landlord Services)
Councillor J Wilkie	(Portfolio Holder for Street Scene)
Councillor K Wilkie	(Portfolio Holder for Health and Community Safety)
Councillor A Yates	(Portfolio Holder for Resources and Transformation)